

This form should only be used to apply to change a module which does not change your programme and/or award registration.

**Current Regulations state that:** A student may request to change modules, up to a maximum of 30 credits, by the end of week two of teaching. If a student is on an apprenticeship programme the new module must map to the relevant apprenticeship standard.

<b>Student Name</b>	FT	PT
<b>Student Number</b>	Faculty	
Programme Title	Programme Code	Year/Level

**Please check that the modules you are replacing are in the same session, same credits and are a valid change for your programme of study.**

I wish to change the following module(s):

FROM		TO	
Module Title		Module Title	
Module Code		Module Code	
Credit Value		Credit Value	
		Approval/ Confirmation of Module Leader	

FROM		TO	
Module Title		Module Title	
Module Code		Module Code	
Credit Value		Credit Value	
		Approval/ Confirmation of Module Leader	

All transfers must be notified on this form.

<b>Signature of Student</b>	<b>Date</b>
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## OFFICE USE ONLY

Is this a valid change within the student's profile?	
Check Credits and Sessions	SAP updated
Confirmation to Student, Accepting Module Leader and Releasing Module Leader	

Associate Dean (Academic) or nominee		Date	
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