

Full Name												
Student ID Number				Status (Home/EU/OS)								
Current Programme				Code			Year of Study					
Current Faculty				Campus			Type (FT/SW/PT/DL)					
Reason for Change (please tick)	Career Change	<input type="checkbox"/>	Suitability	<input type="checkbox"/>	Medical	<input type="checkbox"/>	Financial	<input type="checkbox"/>	Job Related	<input type="checkbox"/>	Academic	<input type="checkbox"/>

I wish to transfer to the following programme of study:

New Programme				Code			Year of Study	
New Faculty				Campus			Type (FT/SW/PT/DL)	
Start Date								

In requesting this Change of Programme, I agree that:

1. I have consulted with Student Finance & Welfare (sfw@dmu.ac.uk) about the possible impact upon my funding.
2. I have informed my current programme team of my intent to leave the course.
3. A change of programme may result in a switch to block teaching if your level of study on the new programme is running Education 2030 modules.
4. If the application is for a **mid-year** change of programme, I understand that this will result in a Leave of Absence for the remainder of the current academic year with the new course starting the following academic year.

Student's Signature				Date			
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To be completed by the Faculty responsible for the proposed new programme of study (Tier 4 students only)

Current VISA Type				Copy of the VISA held on QLS?			
Current VISA expiry date				Current programme end date			
Please briefly explain why you wish to change programme (attach additional page if required). You should explain how the new programme and your previous programme will help you achieve your career goals.				New programme end date			
				Current programme NQF level			
				New programme NQF level			
				ATAS clearance required?			
				ATAS clearance held?			

AUTHORISATION - We approve this transfer on academic grounds

Accepting Programme Leader			
Signature	Date		
Arbitration (if necessary)			

To be completed by Immigration Compliance (Tier 4 students only)

Tick	Outcome	Reason for decision/details
<input type="checkbox"/>	The application for programme change is not approved	
<input type="checkbox"/>	The application for programme change is approved and the student may begin studying their new programme without undertaking further action regarding their VISA	
<input type="checkbox"/>	The application for programme change is provisionally approved pending successful application for new leave to study the new programme (see section 2)	
<input type="checkbox"/>	Further information required	